

# FILMING OR PHOTOGRAPHY REQUEST FORM



The STM allows pictures to be taken or videos to be shot in its facilities under certain conditions, subject to By-laws [R-036 et R-105](#)

If you wish to film, photograph, or lease equipment or property inside STM facilities:

- 1 Fill out this form
- 2 Send the completed form to [activitespermislocations@stm.info](mailto:activitespermislocations@stm.info)
- 3 Wait for a member of our staff to contact you and send you an authorization

## Important :

- > Your request must be sent at least **21 days prior to the desired filming or photography date.**
- > Requests are submitted to a committee, which reserves the right to deny any request that does not meet the criteria or deadlines.
- > **Please note that fees could apply.**
- > Wait for a member of our staff to contact you and send you an authorization

## REQUESTER INFORMATION (All fields are mandatory)

<input type="radio"/> Media <input type="radio"/> Commercial <input type="radio"/> Amateur <input type="radio"/> Student <input type="radio"/> Other	COMPANY NAME	<input type="text"/>		
	FULL NAME OF PERSON IN CHARGE ON SITE	<input type="text"/>		
	ADDRESS	<input type="text"/>	CITY	<input type="text"/>
	PROVINCE	<input type="text"/>	POSTAL CODE	<input type="text"/>
	PHONE	<input type="text"/>	EMAIL	<input type="text"/>
		<input type="text"/>	<input type="text"/>	<input type="text"/>

## DETAILS OF YOUR FILMING OR PHOTOGRAPHY REQUEST

1. START AND END DATE(S) AND TIME(S)	LOCATION
<input type="text"/>	<input type="radio"/> MÉTRO <input type="radio"/> BUS
NUMBER OF PEOPLE AT THE SHOOT	<input type="text"/>
SPECIFIC LOCATION IN STATION AND/OR DESIRED MÉTRO ROUTE	<input type="text"/>
PREFERRED BUS TYPE/MEETING POINT/PLANNED ROUTE	<input type="text"/>
SYNOPSIS AND SCENE DESCRIPTION OR SUBJECT OF NEWS REPORT	<input type="text"/>
LIST OF EQUIPMENT TO BE USED (CAMERAS, TRIPODS, SET DECOR, SOUND EQUIPMENT, ETC.)	<input type="text"/>

**DETAILS OF YOUR EQUIPMENT OR PROPERTY LEASING REQUEST**

DESCRIPTION OF REQUESTED ITEMS

Lined area for providing details of requested items.

> The requester agrees to return the equipment in the same condition in which it was received. Failure to do so may incur fees.

**MEDIA INFORMATION**

1. PLEASE PROVIDE DETAILS IF YOU ARE YOU REQUESTING AN INTERVIEW WITH A REPRESENTATIVE

Lined area for providing details of a representative interview request.

DATE AND CHANNEL OF NEWS REPORT

Lined area for providing the date and channel of a news report.

> Note that advertisements are displayed on the bus and métro. Please let us know in your request if this is an issue for you.

I confirm that I have read By-laws R-036 and R-105

OTHER COMMENTS

Lined area for providing other comments.